College Planning Council Meeting - Nov 03 2026 Minutes

Tuesday, November 3 , 2026 at 3:00 PM

WCC 204

1. MEETING OPENING

1.1 Call to Order

Dr. Endrijonas called the meeting to order at 3:01 p.m.

1.2 Roll Call

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Paloma Arnold, Executive Committee (non-voting)
Liz Auchincloss, Classified Staff
Robert Brown, Advancing Leadership Association
Roxane Byrne, Advancing Leadership Association
Jamie Campbell, Faculty Association
Monica Campbell, Advancing Leadership Association
Tara Carter, Academic Senate
Beau Champ, Classified Staff
Elizabeth Chisholm, Academic Senate
Larissa Cortez, Association of Confidential Employees
Cecilia Contreras Martinez, Classified Staff
Arielle Goodson, Associated Student Government
Elizabeth Imhof, Academic Senate
Jordan Killebrew, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting)
Kathy O'Connor, Academic Senate
Juan Quesada, Advancing Leadership Association
Joshua Ramirez, Academic Senate
Emma Rottin, Associated Student Government
Christopher Renbarger, Executive Committee (non-voting)
Tracy Reynolds, Classified Staff
Margarita Silva Garcia, Classified Staff
Carola Smith, Executive Committee (non-voting)
Beth Taylor Schott, Advancing Leadership Association

1.2 Members Absent
Ryan Alexander, Classified Staff
Israel Class, Executive Committee (non-voting)
Soleá Heredia, Associated Student Government
Christina Llerena, Advancing Leadership Association

2. APPROVAL OF MINUTES
2.1 Approval of the Minutes of October 20, 2026
M/S/C (Auchincloss/Carter) to approve the minutes of October 20, 2026. The motion passed unanimously.

3. PUBLIC COMMENT
Paloma Arnold made a public comment regarding the transition from CCCApply to CCCStart.
Jordan Killebrew made a public comment stating that the Board of Trustees has asked for a list of potential student housing options within the District.

4. WELCOME
4.1 Community Agreements
Jordan Killebrew, Executive Director of Public Affairs & Communications, noted that the community agreements discussed at the last meeting are now a standing agenda time and are posted on the CPC webpage. The agreements are a living document and can be updated at any time, intended to guide more productive and respectful engagement in meetings.

5. INFORMATION/REPORTS
5.1 Superintendent/President Updates
Dr. Endrijonas reported on the following:

- Two custodian substitute positions have been approved to cover the two custodians currently on leave. Christopher Renbarger, VP of Business Services, will follow up on additional custodian positions as requested by CSEA.
- The VP of HR recruitment was a failed search and a new search is planned for early January due to the holiday period. Mari Minjarez and Jordan Killebrew are providing interim HR support.
- The annual holiday potluck is scheduled for Friday, December 4th, from 12–2 PM.

5.2 RP Group Climate Survey and Focus Groups - K. Magenau
Dr. Keller Magenau, Acting VP of Academic Affairs, acknowledged a missed opportunity to effectively handle climate survey concerns raised by Academic Senate President Elizabeth Imhof and other members, but had a productive follow-up conversation with Dr. Imhof.

Dr. Imhof had expressed concerns that sharing survey summary data with executive leadership could create a procedural error that would undermine trust in the study. Dr. Magenau explained that the climate study uses a sequential mixed-methods design, a standard institutional research approach, where quantitative survey data informs the design of qualitative focus group protocols.

As a resolution, a group of constituent leaders met with the RP Group to review disaggregated survey data and help design the focus groups. The group advocated successfully for expanding focus groups from 8 to 14 to ensure more contextually relevant data. The final report from the RP Group is planned for spring semester following spring break. A task force will likely be formed to digest the study results, share findings with the campus, and develop action plans.

5.3 Equal Employment Opportunity Plan - J. Killebrew
Mr. Killebrew presented a draft of the Equal Opportunity Plan for the Council's review prior to Board review and approval. The plan is submitted to the State every three years, covering compliance roles, Title IX harassment procedures, equity training, external community outreach, workforce vs. student demographic data, equity comparisons, targeted recruitments, and standardized processes.

6. UPDATES
6.1 Campus Safety Updates - J. Killebrew
Mr. Killebrew provided an update on campus safety, focusing on the MOU with 805 UndocuFund and ongoing immigration enforcement activity in the region. Trainings are scheduled for the following week and SBCC plans to invite 805 UndocuFund back for the spring college kickoff, as their workshop was very popular the previous year.

6.2 Accreditation Update - K. Magenau
Dr. Magenau shared that accreditation writing teams are on track and that several employees will attend the accreditation conference in two weeks. Dr. Matt Mooney, Distance Education Coordinator and Accreditation Co-Chair, will present a poster at the accreditation conference on the process used to address the college's progress on Regular and Substantive Interaction (RSI).

7. DISCUSSION
7.1 College Planning Council Recommendations for Conflict Mediation
Mr. Killebrew presented a list of conflict mediation consultants for consideration and discussion on next steps for selection and engagement. No information about the college's situation was shared with consultants at this stage and the intent is for a group of constituent representatives to meet with the selected consultant first.

Members agreed on Megan Karsh as the preferred consultant to move forward for an initial consultation. A small group of constituent leaders will meet with Ms. Karsh first to share context

and co-develop an approach. The possibility of adding additional consultants to the consideration list remains open. The chosen consultant will then present to and work with the full CPC group.

8. FUTURE AGENDA ITEMS FOR CONSIDERATION

- Headcount report
- Compendium of Institutional Planning and Governance

9. MEETING DATES

9.1 Meeting Schedule

College Planning Council Meetings are scheduled the first and third Tuesday of each month in spring and fall semesters, from 3:00-4:30pm in West Campus Center (WCC) 204, unless otherwise indicated.

2026 MEETING DATES
September 1
September 29 Retreat
October 6 - cancelled
October 20
November 3
November 17
December 1

11. ADJOURNMENT

11.1 Adjourn Meeting

The meeting was adjourned at 4:01 p.m.