

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

October 28, 2003

3:00 – 4:30 PM

Room A218C

MINUTES

PRESENT: J. Friedlander, B. Hamre, S. Ehrlich, L. Fairly, J. Sullivan, K. McLellan, A. Serban, J. Jackson, L. Auchincloss, P. Haslund, T. Garey, E. Frankel, G. Carroll, L. Rose and Ryan Cox

GUESTS: L. Griffin, K. Hanna, P. Naylor and L. Vasquez

1.0 Call to Order

Chairperson Jack Friedlander called the meeting to order. He introduced and welcomed Ryan Cox as the new student representative to CPC.

1.1 Approval of the minutes of the September 16th and September 30th CPC meetings.

M/S/C [Rose/Fairly] to approve the minutes with the correction that Gary Carroll did not abstain from the approval of the May 27th CPC minutes.

M/S/C [Rose/Fairly] to approved the minutes of the September 30th CPC meeting. Ryan Cox abstained.

2.0 Announcements

2.1 The Budget Forum will be held on November 4, at 3:00 p.m. in PS-101.

2.2 Jack Friedlander said that he received a letter from the Chancellor's Office informing the college that its growth has been recalculated for last year. Based on that calculation, our full-time faculty obligation for Fall 2003 was increased by 2, from 226 to 228. Since we were notified late of this change, we are not held accountable for filling these two additional positions until Fall 2004. As of Oct. 23rd, the college will need to hire 21 full-time faculty members (18 replacement and 3 new) to meet its full-time faculty obligation for Fall 04. Jack said it is possible that this is not the final calculation. The Governor will not release the new budget until January 10th.

Jack informed the Council that the Academic Senate would rank all requests for new and replacement positions. The Senate will hear presentations by the department chairs for these positions at its November 5th and November 12th meetings and rank the requests at its November 17th meeting.

2.3 Laurie Vasquez has been elected as the chair of the Distance Education Technical Advisory Committee to the Chancellor's Office. This committee provides strategic planning for distance education within the community college system.

3.0 Information Items

There were no information items.

4.0 Discussion Items

4.1 2002-03 annual review of the College Plan for 2002-2005
(*incorporated in 4.2*)

4.2 Identification of Goals and Objectives in the College Plan for which additional resources are needed

Jack Friedlander said that at the last CPC meeting it was agreed that the vice presidents would bring back to the Council a list of the goals and objectives in the College Plan that would not be achieved if additional resources were not provided. The vice presidents were also asked to specify the additional resources needed to accomplish the objectives identified. Jack led the discussion of the spreadsheet he distributed which identified those objectives in the College Plan for which he is responsible that he feels are a priority but will not be accomplished without additional resources. Dr. Friedlander indicated that his presentation should not be considered at this time as a request for additional dollars, but rather as an information item on the cost to meet a specific goal or objective as defined in the College Plan 2002-2005. He said that as we start developing the budget for next year, we will take the College Plan into account in terms of resource allocations or reallocations, as well as in making adjustments to the goals and objectives in the College Plan that will be achieved. He said that the other vice presidents would be presenting their respective area's needs to meet their goals and objectives at a future date.

The following additional information was provided for the Goal and Objectives that were discussed as well as the requests from members of the Council for additional information:

Objective 1, Objective 8 (Eng), Objective 9 (ESL, Eng): The cost of \$1,500 per year per section for a **Gateway to Success class** would be an *ongoing* cost. This program has evidenced dramatic results. Lana added that 252 students in fall of 2001 were served by Gateway directly. This semester there are 28 sections [doubling in size from Fall 01]. Tom Garey inquired as to the cost per student. Jack added that he would provide that to the Council. Jack indicated that we might want to pursue through the Foundation an endowment to fund this program, as this is a strategy for student success that is working. Jack also said he planned to look at the college persistence rates and performance of the Gateway students in non-Gateway classes. The purpose of this study would be to get a sense of whether the skills and dispositions toward learning acquired as a result of the interventions the students received in the Gateway classes were being applied to their non-Gateway classes.

Goal 2 and Objective 11: Expand Transfer Academy. Keith said our traditional success in transfer is going to be seriously challenged over the next several years. There will be a steady and rather significant increase in the number of students that are eligible

to transfer from a California community college to a four-year university, particularly to UC and CSU. We need to have students better prepared and more competitive if we are going to maintain our standing. We have traditionally been in the top three in transfer to the University of California. We have slipped to “four” for the first time.

Objective 4: Online college instructional aid. Lana questioned whether we have evaluated the instructional aids and do we have a mechanism for seeing how effective they are in helping students complete their online classes and whether students in certain online classes are experiencing greater levels of success than those in other online classes. Jack said he was meeting with the online instruction committee this week and he will discuss this issue saying in the future we want a more formal process for faculty to follow in requesting online instructional aids. This should help us access the degree to which the online instructional aides are being used effectively. In addition, we need to provide better training for these aids. Jack said we should look at the analysis of the success of the online students. Andreea said this has been done but we have never used the information to intervene in a certain way. Jack stated that the data have in fact been reviewed by the Committee on Online Instruction and was used as part of the request to expand the use of online aides. In addition, the research provided by Andreea have helped focus the discussions of this committee on sharing strategies with one another on techniques being used to promote student success in the online courses they are teaching. However, that said, Jack stated the need to be more systematic in determining how best to use the limited resources available to support online courses, including the identification of which courses to offer online.

Objective 7, Objective 8 (Math) and Objective 9 (Math): Expand the math computer lab to enable use of ALEKS. Lana suggested that since this project involves the purchase of a block of equipment, it might be something to discuss for funding through the Foundation. The Math department feels they can run the lab with the existing staff. Bill Hamre also questioned whether the classroom improvement fund could provide some one-time funds for this project.

Objective 14: Student jobs. Peter Haslund asked if international students could be recipients of donations generated from the Foundation for scholarships and internships. Jack responded that he would contact Dave Dietrich to learn about the Foundation’s approach to using these funds to support international students.

Objective 22: Tech support for students. These funds are already budgeted under OSS.

Andreea, in the course of the discussions, asked that we look at how the campus community at large is actually using the Office of Institutional Assessment, Research and Planning in requesting data. She would like to see more feedback on what has been provided so that she can be more responsive but yet continue to provide information in a productive manner. She would like to see more coordination in requests for data so there is not a duplication of efforts and further, that the data is really needed. She is also in a process of training staff in Discoverer so that they may obtain information on their own. At this point in time, she is responding to all requests, even though it might not be as timely as in the past because of the increasing demands on her office.

Peter Naylor commented that John Romo's budget presentation on November 4th should provide some enlightenment on the budget situation. Jack added that part of the problem now is that we have had a change in Governor and we do not know if he will *or* even be able to follow through with his pronouncements of his support for education in general and community colleges in particular. We need to know what the new Governor will propose with respect to mid-year budget reductions as well as the budget for 2004-2005 before we can seriously consider responding to the need to allocate resources to meet the goals and objectives in the College Plan. In terms of our budget, Jack said that last year we trimmed around the edges and made the easier cuts. That process has been taken as far as we can go. The difficult conversation of where we go from here has not been brought up at Executive Council so it hasn't been brought to CPC.

5.0 Other Items

There were no other items.

6.0 Adjournment

Chairperson Jack Friedlander adjourned the meeting.